

Mid-Atlantic Pathwork Board of Trustees

Minutes: Monday, January 9, 201, 3:30 - 6:00 pm

1) **Attunement, invocation:** Personal sharing by all

2) **Future meeting dates (and recorders) [10 min]**

- a) February 27th, 3:30-6:00 (Lisa)
- b) March 27, 3:30-6:00 (Laurie)
- c) May 1, 3:30-6:00 (Kent)
- d) July 24, 3:30-6:00 (Brad)

3) **Strategic planning**

- a) Discuss the proposed planning process, amend and adopt. 2 docs 1 content 1 process. Start w/ content. Assignments were made and there were suggested revisions on the planning documents.
- b) Discuss the proposed planning template, amend and adopt. The time frame was pushed a bit later due to the need to collect and interpret surveys and gather information.
- c) Sections of the plan were assigned for first draft.
- d) An action plan for soliciting stakeholder input was adopted.

4) **Reports**

- a) Center Operations — Paul Klinger, Center Director, provided a report on center operations, sales-marketing activity and results, and land & building issues. Staff received Holiday bonus from all of us. There were reviews from guests praising the staff, facilities and meals. Paul is still working on new contracts with some rental customers. His biggest challenge is how to share space as demand is up. Paul has engaged Café press for online bookstore, offering many Sevenoaks imprint items. His focus is on wedding and event planners. The Winter Solstice event a success in terms of community relations, with around 75 participants, and at least one participant booked an event at Sevenoaks.
- b) Fund Raising and Membership — Lisa raised a question about the requirement of membership for Pathwork clients. Darlene will follow up with Council and look at policy around requiring workers to be members of MAP. There was also a suggestion that we create a new form of membership for local “friends” of Sevenoaks.
- c) Finance Committee — Kent and Steve presented financial reports. We are transitioning from cash to modified accrual system, and still in process. To meet future cash flow requirements, the Finance Committee will be looking to find lenders for up to another \$100,000 of additional money.
- d) Pathwork Council — Darlene reported that next Helper Retreat and Community Weekend are scheduled and the Event is on the website with the descriptions of

offerings coming in a week or so. In addition, the last Council meeting included a closure meeting with Megan and a decision to enforce the contract on a TP 1 student who withdrew from the program.

5) Membership

- a) We discussed ideas for a form of membership to encourage people to partake of the natural beauty of the land and to attend spiritual events hosted by Sevenoaks. A committee was formed and a “Friends of Sevenoaks Membership” was proposed. Lisa, Darlene and Paul will investigate this and return to the board with a proposal.
- b) Susan and Donovan are planning an all-day event for Equinox on March 21. They proposal to charge \$30 for this event and have some help from staff.

6) **Adjourn:** The meeting was adjourned at 5:45 pm.