

Mid-Atlantic Pathwork Board of Trustees

MINUTES: Wednesday, April 25, 2018, 4:00 - 6:00 pm

Attendance: Tilghman Broaddus, Rixie Dennison, Laurie Harris, Tom Hubbard, Kimberly Middleton, Kent Peterson, Brad Smith, Paul Klinger

1) Check-ins.

2) Future meeting dates (and recorders)

- i) Thursday, May 24, 2018, 3:30-5:30 (Darlene)
- ii) Wednesday, June 27, 2018, 3:30-5:30 (Brad)
- iii) Wednesday, July 25, 2018, 3:30-5:30 (Claire)
- iv) Approved: Wednesday, August 29, 3:30-5:30 (Rixie)

3) Reports

- a) Center Operations — Paul, see report in Dropbox.
 - i) Center operations - Looking at backup power options because of loss of power for 5 days. Not unexpected that Q3 to be down. Good Q4 numbers coming up. Year End projections of FY2018 have it being up by \$31,145 over FY2017. Looks like will exceed budget by \$3,000 for April.
 - ii) Sales-marketing activity and results
 - (1) Working to maintain good communications strategy with newsletter, website, 3rd party sites, social media
 - (2) Reported on 5 new events for FY2019 for total of \$15,003
 - (3) Heavy customer support being provided by Gretchen and Paul
 - iii) Land & building issues
 - (1) Looked at aerial view with indicators of location of proposed buildings. Paul went over locations proposed and benefit of being able to add 16 beds to current operation of 55 beds. Occurs by moving offices out of Center Building and to new office space in parking lot.
 - (2) 2nd meeting space part of proposal for a movement room. All groups want the Sanctuary meeting space. Question raised of bathroom for this space?

(3) Question raised of covered access for bathhouse of cabins?

(4) Statement from Tom: Still preliminary and much conversation to be had.

b) Membership and Fundraising — Laurie and Brad

i) Brad is going to help with renewal letters. Laurie working on Membership Drive Plan. Tom has implemented revival of Pathwords. Currently about 78 members.

ii) Discussion of importance of building community not just for fundraising. Also, out of the 78 members, only 30 are not in TP, graduate program, helper training, helper, or on Board.

iii) Conclusion: get request letters out for this year, then more extensive conversation. Brad will be looking to last year's contributors to renew at same level.

iv) Clearing up how contributions are accounted for on books, and Paul and Mary are in discussion.

v) Does there need to be a joint committee to address membership versus fundraising?

c) Finance Committee — Kent, See reports in Dropbox

i) How did we do in recent month of March? Under budgeted amount by around \$11,000: income from Pathwork was less, Center salaries slightly over but kitchen was under.

ii) For the year it is still looking like a profitable year, even if under what budget was projecting. (\$26,619 vs. \$50,670)

d) Pathwork Council —

i) Looking at future planning of community weekends and perhaps changing their format. One possibility to use the weekend for a helper retreat with time for other community members to be on the land.

ii) Looking into programming changes for Pathwork. Changing the way the Transformation Program is set up. Year 1 to be more regional and allow for better introduction/screening to Pathwork.

iii) Sevenoaks handbook to be coming out soon for students for rules in effect while on campus.

iv) Next community weekend date is July 28-29, 2018.

v) Discussion of statement: "Council no longer marketing a TP program at Sevenoaks." Emphasis on Paul needing lead time on planning for less Pathwork rental coming

from TP program. Mentioned that there is a committee of the Council that is in the process of planning how best to keep Pathwork going and growing. Discussion of relationship of Sevenoaks and Pathwork groups which has to be managed by Center Director and request by Paul for Board members to be advocates to Pathwork groups of the rental necessities of Sevenoaks.

e) Elections —

- i) Announcement in Pathwords of elections and invitation to other potential members to be on slate of candidates.
- ii) Made sure all board members want to stay on. Darlene is willing to step down but if needed, will continue to serve. Tom is to talk to Zim to discuss having a Pathwork Council member on board or at least as a liaison (if Darlene steps down).
- iii) Next up will be email that announces election. Will need biographical sketch and photo from each board member in about a month.

4) Appointments to the Land & Building Committee: Paul serves ex officio. On motion by Brad and seconded by Kent, all were in favor of the following candidates being appointed with Tilghman to serve as chair: Tilghman Broaddus, Rixie Dennison, Claire Kelly, Susan Thesenga, Donovan Thesenga. Dan Cheetham was also approved as a possibility and Tilghman to reach out to him to see if he is willing to serve.

5) Executive Session (Trustees meet without staff)

6) Adjourned at 6:13 p.m.