

Mid-Atlantic Pathwork Board of Trustees

Minutes: Monday, May 24, 2018, 3:30 - 5:30 pm

1) **Present:** Tom Hubbard, Kent Peterson, Brad Smith, Tilghman Broaddus, Rixie Dennison, Kimberly Middleton, Darlene Rollins

2) **Future** meeting dates, times (recorder):

- i) Wednesday, June 27, 2018, 3:30-5:30 (Brad)
- ii) Wednesday, July 25, 2018, 3:30-5:30 (Claire)
- iii) Wednesday, August 29, 3:30-5:30 (Rixie)
- iv) Wednesday, September 26, 3:30-5:30 (Kimberly)

3) Reports

- a) Center Operations — Paul, see report in Dropbox. Value for bed space is down 3.7 percent year to date but due to exceptionally good last quarter budget is still on track. Highest April, May and June totals ever. Rate increases planned for next year. Received refund of \$4,500 from IRS. This year we shouldn't have to borrow to cover cash requirements. No salary increases but more paid due to increase in hours. Cash flow looks very good for end of May.
- b) Land and Building: Pat and Alex are staff consultants on land and building issues and Donovan and Susan Thesenga are also on this committee. Tilghman is chairing it. Tilghman provided a brief summary of what the committee has done so far. A tour with the new board members and Donovan and Susan was held and the conservation easement and open areas were clarified. Various ideas were explored about the future developments.
- c) Finance Committee — Kent, See reports in Dropbox. Claire and Tilghman joined finance committee. Finance committee working on first draft of next year's budget. Sales-marketing activity and results: April was good and May was exceptional and June is also a very profitable month allowing us to break even for the year.
- d) Membership & Fundraising — Brad, Laurie. Laurie may need to drop off the board. Brad sent out membership renewal letter. Membership is small. Early response seems decent. Follow up with larger donors.
- e) Pathwork Council — Darlene. Council is requesting a joint Board Council meeting after the Elections. Cibele is planning on stepping off the council after serving 3 years. Pathwork programs need to share weekends at the Center whenever possible. This is happening in December and needs to continue into the future. The Council is proposing a helper's retreat in lieu of the canceled July members weekend. The majority at the recent helpers meeting supported having it at Sevenoaks, utilizing oak house in case a rental could be found.

f) Elections — Tom, Tilghman, Claire. Elections will be held in July-August and a ballot will be sent out to be concluded one month from that date. Darlene will be leaving the board. John Blum was nominated along with other existing trustees.

4) Executive Session (Trustees meet without staff)

5) Adjourn
