

**Sevenoaks Board of Trustees  
Minutes of 5/29/2019 Meeting**

Attendees: Tom; Brad; Claire; Kent; John; Paul; Kimberly; Rixie

Opened at 3:30 PM with attunement and check ins.

Confirmed future meeting dates:

**1) Future meeting dates [recorders]**

- a) Confirm future dates, times
  - i) Wednesday, July 31, 3:30-5:30 [John]
  - ii) Thursday, August 29, 3:30-5:30 [Kent] ??
  - iii) Wednesday, September 25, 3:30-5:30 [Brad]
  - iv) Wednesday, October 30, 3:30-5:30 [Claire]**

There was a discussion about finding a date to meet with the Pathwork Council and Kent would send out a Doodle.

Meeting proceeded with the agenda included in the Dropbox.

Paul commented on his State of the Center report, included in the Dropbox. Highlights include: 2020 budget is in process; taking a course on How to do Better with Google. Teresa new bookkeeper working out well; 16 new contracts are out; he still believes we will make rental projections for this year; Connie is working with Alex to plant what we need in the garden; there was a re-do of CB Down; probably a 3% increase in our fees.

Brad reported on the Membership Renewal Campaign. 31 of 81 renewed and will make Membership budget. There are about 12 new members. Reminders were well received and will make Spring Campaign budget.

Finance Committee – Some costs are higher especially Health care for small businesses – we cannot afford Gold level and will cap at \$25K. There are 5 people that received health care benefits on the staff. The Board thanks Brad and Paul for working through the budget.

Board Development 2020 – An Election Committee was formed – Claire, Kent and Rixie. An e-mail will be sent to the Pathwork Members asking if they would be interested in sitting on the BOT. And, will present the Board with an A-List next month.

The meeting was adjourned, and the BoT went into Executive session.